



Gusford Primary School

"Promoting Achievement and Success."

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Executive Headteacher: Mr. C. D'Cunha

June 12, 2017

Dear Parents/Carers,

Class Allocation for 2016/7

Towards the end of each Reception year staff discussion takes place concerning the balance of the classes across the year group, with respect to a spread of abilities, and needs. We have considered this at length and have decided that this year the Reception classes need to be reorganized ready for them to start in Year 1 as new classes. This decision has not been taken lightly but we think it will help learning in all classes. The children will regularly work with children from the other classes in Read Write Inc. lessons, as well as seeing them at playtimes and lunchtimes.

What the Process will be

The children have been asked to name three friends from their current class. You will find the information that your child has given about their friends attached to this letter.

Reception staff will be using the information provided by your child to help them as they create the new classes. We will ensure that every child is with at least **one** child named by them as a friend, unless this is proving to be very difficult, in which case your child's class teacher will ask to discuss this with you.

Having seen the information regarding your child's friend choices, we would like you to consider their choices and if you have any issues which you wish to be considered before the classes are allocated then please contact your child's class teacher **before Wednesday the 14th June** to make an appointment to discuss these, or write a letter to inform us. If you have not responded by the 14th of June we will not be able to take any issues into consideration that are raised at a later date. Please bear with us as this is a difficult process and the school does have factors to consider that you may not be aware of. Be reassured that we are doing this in the best interests of the children's future learning.

From our experience of doing this in previous years, the children make this transition well.

Mrs S Race
(Foundation Stage Leader)



The *Active Learning* Trust



