



# Gusford Primary School

*"Promoting Achievement and Success."*

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Headteacher: *Mr C Tapscott B.A. (Hons)*

January 23, 2017

Dear Parents and Carers,

As part of our History topic on the Romans, Year 3 will be visiting Colchester Castle on **Thursday 27<sup>th</sup> April 2017**. The castle has recently been renovated and contains many Roman exhibitions with artefacts on show. Our visit will include a guided tour of the underground Roman vaults and galleries. Also, during an interactive session, we will learn the role of an archaeologist.

We will be leaving school at 9.15am and returning before 3:30pm for the usual end of day arrangements. The children will need to wear their school uniform. Sensible school shoes are necessary, especially as we do a lot of walking around the castle. Please ensure your child brings a waterproof coat.

Each child will need a packed lunch with no fizzy drinks, glass bottles, nuts, chocolate or sweets, in a **NAMED** carrier bag. There is minimal storage at the castle, so we will not be taking normal school bags. If your child receives free school meals, the school can, upon request, provide them with a packed lunch and a small drink. Please advise the school office if you will require a packed lunch by **Friday 21<sup>st</sup> April 2017**.

To cover the cost of the trip (the entrance fee into the castle and the cost of the coach) we are asking for **£9.00** per child. We would not want to exclude any pupil whose parent felt unable to contribute, so please contact Mrs D Campbell if you need to discuss this. However, we are sure you appreciate that the school cannot fund visits of this sort without the support of parents.

Payment should be made for the trip via Parentmail. Please ensure that your child's medical information and emergency contact details are up to date. Should you need to amend any emergency contact details or medical information for the day of the trip, please ensure you make your child's class teacher aware. If you are not yet signed up for Parentmail, or are experiencing difficulty signing up, please contact the school office and a member of staff will be available to assist you. If we do not have consent for your child to attend they will not be able to participate in the visit.

If your child suffers from travel sickness please give them a tablet **BEFORE** school and supply the class teacher with one to administer for the return journey. This should be in a sealed envelope, including the child's name, class name of the medication and instructions for administering the tablet.

There is a gift shop at Colchester Castle. Children are allowed to bring up to a maximum of £3.00 spending money. Please ensure that this is placed in a clearly labelled purse or wallet. This is essential due to the number of children from our school visiting the museum. Staff will not be able to lend children money if they do not bring any, or children lose theirs.

If you have any further queries or would like to help on the day, please contact the school office or your child's class teacher.

Miss French  
Year 3 Leader



The *Active Learning* Trust

