



# Gusford Primary School

*"Promoting Achievement and Success."*

Sheldrake Drive Ipswich IP2 9LQ

Tel: (01473) 682148 Fax: (01473) 692142

Email: [admin@gusford.org.uk](mailto:admin@gusford.org.uk) Website: [www.gusfordprimary.org](http://www.gusfordprimary.org)

Headteacher: *Mr C Tapscott B.A. (Hons)*

January 9, 2017

Dear Parents,

We hope you have had an enjoyable festive break and the children have returned to school refreshed and ready to enjoy their learning.

We apologise for raising the following issues however may we take this opportunity to remind parents;

**Dogs on site.** Dogs are not allowed on site, even if being carried. Please remain at the school gate with your pet, or leave them in a secure place outside the school premises when dropping off or collecting your child.

### **Smoking on school site**

The school site is a designated no smoking area. This also applies to e-cigarettes and vapes.

### **Giant Bows**

There seems to be a new craze for giant hair bows. We have had a number of very brightly coloured giant bows which are distracting and in some cases block the view of those sitting behind them in assembly and in class. I have spoken to the children in assembly today and reminded children that if they have long hair then a plain dark hair band, elastics or bobbles, or small bow is suitable with the school uniform. Please could you support us in this and keep the spectacular bows for evening and weekend use.

### **Inclement Weather**

Taking account of the cold weather forecast we would advise parents that, whilst we endeavour to keep the school open in the event of snow or poor conditions, the procedures for advising parents of closure are outlined below. The Bad Weather Closure Policy is available to view on the school website.

### **Informing of a closure**

If the school is to close then the school will try to inform parents, children and staff through the following methods

1. Parentmail email and text, twitter.
2. Notification on the school website [www.gusfordprimary.net](http://www.gusfordprimary.net) or [www.gusford.suffolk.sch.uk](http://www.gusford.suffolk.sch.uk)
3. Informing the local radio station Town FM (102FM) If the school is closed, we will try and make a decision as early as possible, and will intend to reopen as soon as we can.

**Extreme Weather during the day.** If the school does open, but extreme weather develops during the day, we will aim to remain open until the end of the normal school day at 3.15pm.

However this is not always possible when roads are becoming treacherous. In which case parents will be contacted via Parentmail and asked to collect their children as soon as possible. Under these conditions we will take verbal permission for their child/children to be collected by a nominated adult. Normal lessons may be curtailed and the remaining pupils assembled in groups under the supervision of authorised members of staff to await collection

Yours sincerely



The *Active Learning* Trust



C Tapscott  
Headteacher