



Gusford Primary School

"Promoting Achievement and Success."

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Headteacher: *Mr C Tapscott B.A. (Hons)*

January 4, 2017

Dear Parents/Carers

As part of Ms Ward's ongoing professional development she is taking part in a teacher exchange with one of our partner cluster schools, from Thursday 5 January 2017 to Friday 10 February 2017. During her absence from Gusford Mrs Dugdale will continue working with the class and Miss Payne, from The Oaks, will be exchanging places with Miss Ward and working with us.

I know this is a change for your child but by having Mrs Dugdale working consistently with the children they will hopefully find this a smooth transition.

If you have any further questions please feel free to contact me.

Yours sincerely

C Tapscott
Headteacher

