



Gusford Primary School

"Promoting Achievement and Success."

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Executive Headteacher: Mr. C. D'Cunha

June 12, 2017

Dear Parent

**Junior Disco: 6 July 2017 – 6.30pm – 8.00
Year 6 only.**

As this will be the last opportunity for year 6 pupils to attend the school disco we have reviewed the procedure for the sale of tickets for year 6 only.

Parents will be able to purchase **year 6 tickets** from the **13 June until the 16 June**, when the site will be closed and tickets will go on sale to the wider school community from 19 June to 3 July, to include any year 6 pupils who have not purchased a ticket.

All tickets must be purchased via parentmail and no further tickets will be available after the closing date of 3 July.

If you have not yet signed up for Parentmail or experience any difficulties or issues when paying for the disco, a member of staff will be available to assist you. Please note that when making a transaction via Parentmail you will receive an email confirming that the transaction has been completed satisfactorily. If you do not receive such an email, or have any problems during the transaction, please do not assume your payment has registered. We would ask that you address any such issues as soon as they occur, as we may not be able to rectify this once the closing date has passed

Yours sincerely,

C D'Cunha
Executive Headteacher

